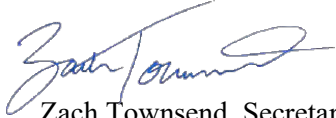


Comal County Emergency Services District No. 5
Regular Board Meeting Minutes - May 19, 2025
Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Meeting called to order at 4:00 PM by Commissioner Kruciak. All Commissioners present, quorum established. Commissioner Loftin resigned from The Board effective 9 May 2025. BSBES staff: Chief Southwell, Assistant Chief Torres & Division Chief Morgan. Also present is Glenda Raichlen, district resident.
2. No Citizen Communication.
3. Motion to approve the minutes of the 24 April 2025 regular meeting made by Commissioner Phillips, all Ayes.
4. Motion to accept financial reports as of 30 April 2025 made by Commissioner Wyndham, all Ayes.
5. Motion to issue 5 checks totaling \$75,170.91 made by Commissioner Townsend, all Ayes.
6. 440 CFS for the month. Department fractile was 92%. Monthly call volume up 10% from a year ago. 1,800 CFS YTD. YTD fractile 94%. Call volume for year up 13%.
7. Motion to approve 2024 Audit report, pending requested revisions, made by Commissioner Wyndham, all Ayes.
8. Proposed staffing increase for BSBES recommended.
9. Preliminary Totals reviewed by The Board.
10. Motion to appoint Commissioner Townsend to the BSBES Board made by Commissioner Kruciak, all Ayes.
11. No impending acquisitions.
12. Next meeting scheduled for 4:00 PM on 23 June 2025 at Station 3.
13. No Executive Session.
14. No Executive Session.
15. Joint ESD meeting tentatively scheduled for the month of June.
16. Meeting adjourned at 4:59 PM.


Zach Townsend, Secretary
Comal County Emergency Services District No. 5